ANA GAJIC



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(My LinkedIn Profile

(**Q**) My Online Portfolio

PROFESSIONAL PROFILE

At heart, I am a storyteller. A journalist by training and a communications professional by trade, I have a keen curiosity and eye for detail, a love for talking to people and a knack for telling meaningful stories to engaged audiences.

EXPERIENCE

University Health Network • Toronto, ON • Oct. 2015 - Present **Public Affairs Associate and Social Media Lead**

- Create, implement, monitor and measure targeted digital strategy for all social media assets of Canada's leading research hospital
- Grew organization's social media audience by 60% over two-year period
- Pitch, create and package multimedia content for internal and external use, such as videos, photos and web copy for stories
- Advise senior leadership and internal groups on online strategy

Successes: Implemented first SharePoint social content calendar; Launched live broadcasting platforms such as Facebook Live with 7,000 views on first broadcast; Created media packages for world-first & Canadian-first procedures

University Health Network • Toronto, ON • Sept. 2014 – Oct. 2015 **Public Affairs and Communications Assistant**

- Proactively pitch stories to the media and respond to reactive requests
- Counsel senior leadership on corporate initiatives
- Research, write and package web stories and social media content
- Shoot and edit high-quality video and photos for targeted distribution

Successes: Pitched story of young cancer patient to City News; Coordinated national, international media for Multi-Organ Transplant Program; Led campaign that encouraged 21% increase in staff flu vaccination

University Health Network • Toronto, ON • May 2014 - Sept. 2014 **Peter Munk Cardiac Centre, Communications Intern**

- Produce, edit and distribute online newsletter for internal audiences of over 800 people: coordinate submitted information and stories
- Build social media strategy and implement measurement tactics

CKCU FM • Ottawa, ON• May 2013 - May 2014 Welcome to My World Radio Show, Production Assistant

- Identify communications delivery channels for stakeholder groups
- Support development and promotion of the show, created for, by and about people with disabilities
- Proactively monitor ongoing and emerging issues to find stories

PROFESSIONAL SKILLS

- Communications strategy
- Project management
- Team leadership
- Targeted digital campaigns
- Social media marketing
- Oral and visual presentations

TECHNICAL SKILLS

- Full proficiency in English and Serbian
- Conversational in French
- Experienced in video, audio and photo editing software
- Skilled photographer and videographer
- Expert at social media community management
- Proficient in every version of Microsoft Office

EDUCATION

University of Toronto, Continuing Education, Digital **Strategy and Communications** Management (One course) 2015

George Brown College, Continuing Education, Social Media Marketing (Two courses) 2014 - 2015

Carleton University -Bachelor of Journalism, Minor in French and Gender Studies 2010 - 2014

ACHIEVEMENTS

- **Hootsuite Certified** Professional, 2015
- Senate Medal for **Outstanding Academic** Achievement, Carleton University, 2014